



## **Annual General Meeting 2006 Waveski Surfing Australia Inc**

**Date:** Wednesday 3<sup>rd</sup> May 2006 18:45 hours

**Location:** Emerald Beach Caravan Park, Coffs Harbour NSW

### **1. WELCOME AND APOLOGIES**

Meeting opened with the president Melissa Hardy welcoming all 27 present and noting any absences.

### **2. REVIEW AND ACCEPTANCE OF 2005 MINUTES**

Minutes from Annual General Meeting 2005 were read by Darren Kearns and accepted and seconded as a true recording by Richard Croome.

### **3. PRESIDENTS REPORT:**

The president reviewed the following items achieved since the 2005 AGM.

#### **Vision:**

A vision was developed late 2005 to help provide strategic direction for the future of the association and sport in Australia and will form the basis of a business plan to be developed in 2006/7.

Waveski Surfing Australia strives to develop and promote the sport to ensure a successful sustainable future for all levels of waveski surfers Australia wide.

#### **2005/06 Key Areas:**

The following key areas of focus were identified for the associations' activities throughout the last 12 months

- Incorporation requirements
- Routine communication - Newsletter every 4 months, WSA website, E Mail updates
- National insurance policy
- Assist with 2006 National Titles
- Assist clubs with rebuilding their infrastructure
- Assistance for the World Waveski Titles 2006
- Fundraising to support these initiatives – i.e. Selling of books,. DVD,s etc.

#### **Incorporation Status**

The following outstanding incorporation requirements for the Office of Fair Trading, QLD and Australian Securities and Investment Commission were finalised:

- Office of fair trading, QLD
  1. Public Liability Insurance
  2. Common Seal
  3. Bank Account and ABN

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- Australian Securities and Investment Commission
  1. WSA was registered 18 Nov 2005
  2. Australian Registered Business Number
  3. Existing approved OFT model rules were adopted as the WSA Constitution at a committee meeting in Nov 05.

## **WSA Communication**

### **Website**

- Went Live Sept 05
- Aims to be the best nation association website worldwide
- Keep all visitors up to date with info on waveski surfing in Australia and briefly around the world.
- Sections regularly updated
- Portal for anyone to contact committee and club representatives.
- Averaging 140 unique visitors per day.
- Offers advertising via annual sponsorship fees.

### **Annual cost \$190**

- Includes domain name, redirection from old domain name, website hosting fees
- Development and Maintenance costs are nil.

### **WSA News**

- Sent by E Mail / Mail @ 4 Months
- Each issue distributed to 300 people
- Covers info on association & club activities, Aust. & World title news, Stories, Competitions etc
- Advertising letter sent to 20 businesses prior to each issue – advertising space offered \$30 - \$80

### **Cost per issue**

- Mailing costs to 150 people & marketing advertising - \$100
- Printing costs currently free – quotes for color printing range from \$800 - \$1000
- Annual costs \$300 plus printing costs

### **Routine E Mail updates**

- Sent bi – monthly
- Raise awareness of additions to website and up and coming events.

## **2006 Membership Structure & Insurance**

### **2005/06 Insurance**

- 2005 Insurance policy was kindly organized by the Western Australia Waveski Association (WAWSA)
- Policy dates 7 March 2005 to 7 March 2006
- Included personal accident, public liability ( \$10 million ) and Professional indemnity through Sportcover.
- Covers paid competitors surfing in events nationwide with either their club or via a WA club
- Covered 8 clubs
- WSA Inc was also covered by a separate public liability policy through GIO.

## **2006/07 Insurance**

- Late 2005 an insurance working party was formed and reviewed insurance options and compared current policy with quotes from other brokers
- All club and state representatives were involved in the decision making process and there was a unanimous decision to change brokers due to a reduction in quoted policy costs and a more extensive policy.
- When compared to other sports the annual fee was found to be significantly less.
- As a result, WSA amended the membership structure – all members pay an annual membership fee to WSA.
  - Includes insurance 7 March 2006 – 7 March 2007 (for further information on the policy go to the WSA website)
  - Contributes a levy towards operational costs of running a national association, keeping members informed and future developing the sport.
  - Includes affiliation benefits – eg Discount Car Hire through Hertz, Rebel Sports discounts, Campbell's Cash and carry etc
- There are also future plans for on going review and development of the National insurance cover.

## **Annual Operating Costs & Fundraising**

The annual operating costs and revenue opportunities were reviewed to provide everyone a clear picture of how much it costs to run a national association and membership fees alone do not cover the annual operating costs and additional fundraising is required to keep afloat.

**Costs:** Insurance, Website, Membership cards, Newsletter, Bank fees, Incorporation fees, Stationery, Worlds team shirts – Total \$3810

**Revenue:** Membership fees (70 people at \$50 - \$3500), Fundraising (DVDs, Books), Sponsorship (Website and newsletter advertising), Classifieds, Shirts sales, Other fundraising opportunities through trivia nights, raffles etc.

## **Australian Sports Commission Recognition Status**

- Up to 2005 Waveski Surfing was a recognized sport by the ASC
- Recognition does not automatically confer eligibility for funding
- Received a letter in May 2005 stated that the recognition status had been removed
- No longer able to display coat of arms
- To re apply
  1. Need to be incorporated for minimum of 3 years
  2. Need to produce annual audited financial statements for the last 3 years
  3. Need to develop policies, ie. Anti- doping, harassment and member protection, risk management etc.

## **Current State of Play**

- Recent reports suggest that the current state of play of Waveski Surfing in Australia has stabilized and we are seeing initial signs of growth.
  - Manufacturers reporting record high custom waveski orders
  - Large retailers of waveski's are anecdotally reporting increases in waveski sales
  - To date there have been more local competitions organized this year
  - The new WSA website is recording triple the number of daily visitors in the last 6 months

- The current WSA financial membership figures and the number of competitors at the Australia Titles has increased.
- Approximately 500-800 moulded waveski's are sold annually to social waveski surfers in Australia.

#### **4. TREASURERS REPORT**

##### **2005 Financial Report**

Larry Adams reviewed the 2005 audited financial report covering income, expenditure, current assets, liabilities and accumulated funds. He reported that the association is in the black. A final copy of the financial report will be posted on the WSA website.

##### **Change to the model roles,**

The bank needs a change to the model roles in relation to signing of a cheque. The original model rules states that any cheque is over \$100 required a minimum of 2 signatures by either President, Secretary, Treasurer. However the bank is unable to do this. The model rules have been amended to state that all cheques require 2 signatures of the following - the president; the secretary; the treasurer; another member authorised by the management committee for the purpose.

#### **5. SECRETARIES REPORT**

##### **Correspondence Received and Complaints Procedure**

Darren Kearns reviewed the correspondence received from Albert Golledge. The issues raised were not discussed however the full correspondence is available to anyone who was a member of the WSA. Darren discussed the complaints process and procedure.

##### **Membership Database**

Darren also reported that WSA has 71 members to date and the membership database has been updated.

#### **6. OTHER BUSINESS**

No other business was raised.

#### **7. ELECTION OF 2006 MANAGEMENT COMMITTEE**

All current members vacated their respective position.

The returning officer Jackie Dillon assumed responsibility for the Association in the interim and asked for nominations.

Results as follows:

##### **President**

Melissa Hardy was nominated by Garry Sumpton and seconded by Travis Best

##### **Secretary**

Darren Kearns was nominated by Russell Hudson and seconded by Eric Massey

##### **Treasurer**

Larry Adams was nominated by Kevin Marshall and seconded by Col Samways

##### **Contest Directors**

Lance Milnes was nominated by Col Samways and seconded by Steve Farthing

Kevin Marshall was nominated by Garry Sumpton and seconded by Rob Borg

The President acknowledged the former Contest directors and welcomed the new team.

## **8. AUSTRALIAN TITLES 2007**

The venue 2007 Australian Titles was discussed. It was decided to hold the 07 Titles around Aug/Sept due to the impending world titles in March 2007. Further decisions on the venue were suspended until further notice and the contest directors with correspond with the state and club reps until then.

It was asked that the Australian Titles not be held on the 1<sup>st</sup> week of May next year because the Portland Waveski Club held it's annual contest on this date.

## **9. WSA PLANS for 2007**

The President discussed the need for a Business plan for the next 3 years, policies and procedures required for ASC recognition and contest rules and competition resources are to be developed over the next year. There will also be an annual review of the insurance policy.

## **10. WSA DEVELOPMENT ROLE AND NEWSLETTER EDITOR**

Two new roles were created to assist the committee with furthering the development of the sport in Australia.

A development role was created to assist with compiling plans for future development of the Junior and club development of the sport. Scott Waldron was nominated by Steve Farthing.

The role of Newsletter Editor was created to assist the committee with the growing workload and ensure that the newsletter continues. Travis Best was nominated by Gary Sumpton.

## **11. WHAT IS THE FUTURE OF THE WAVESKI SURFING CLUB SCENE?**

There was a brainstorming session on the current state of play for the clubs throughout Australia and discussion on how to re-build the clubs. The clubs represented gave an update of what was happening with club activities in their area. The people present also discussed ideas on building the clubs back up and utilize the infrastructure WSA had been able to strengthen eg Website, insurance.

We noted the clubs still formed were in WA, Gold Coast and North Coast in Queensland, Coffs Harbour, VIC, Newcastle, Bateman's Bay and Wollongong.

Meeting closed at 8.15 pm.

Signed

Darren Kearns  
WSA Secretary.

May 2006